



**MINUTES OF MEETING of the CLACKMANNANSHIRE COUNCIL held via MS Teams, on
THURSDAY 25 JULY 2020 at 9.30 am.**

PRESENT

Depute Provost Donald Balsillie (In the Chair)
Councillor Martha Benny
Councillor Dave Clark
Councillor Chris Dixon
Councillor Kenneth Earle
Councillor Ellen Forson
Councillor Craig Holden
Councillor Darren Lee
Councillor Helen Lewis
Councillor Graham Lindsay
Councillor Kathleen Martin
Councillor George Matchett QPM
Councillor Jane McTaggart
Councillor Les Sharp
Councillor Mike Watson

IN ATTENDANCE

Nikki Bridle, Chief Executive
Pete Leonard, Strategic Director (Place)
Fiona McOmish, Strategic Director (People)
Fiona Duncan, Chief Social Work Officer
Ann Margaret Black, Chief Officer, Clackmannanshire & Stirling Health & Social Care Partnership
Stuart Crickmar, Strategic Director (Partnership & Performance)
Lindsay Sim, Senior Service Manager (Partnership & Performance)
Chris Alliston, Senior Service Manager (Partnership & Performance)
Debbie Carter, City Deal Programme Manager
David Hunt, Programme Management Officer
Lindsay Thomson, Senior Service Manager (Partnership & Performance) (Clerk to the Council)
Gillian White, Committee Services (Partnership and Performance)

CC.303 APOLOGIES

Apologies were received from Provost Tina Murphy and Councillor Derek Stewart.

CC.304 DECLARATIONS OF INTEREST

None.

**CC.305 MINUTES OF SPECIAL MEETING OF CLACKMANNANSHIRE COUNCIL
27 FEBRUARY 2020**

The minutes of the special meeting of the Clackmannanshire Council held on 27 February 2020 were submitted for approval.

Councillor Dixon advised that he had been recorded as both present and having submitted apologies for the meeting. He confirmed he had submitted apologies for the meeting.

Decision

Subject to the above amendment, the minutes of the meeting of the Clackmannanshire Council held on 27 February 2020 were agreed as a correct record.

**CC.306 MINUTES OF MEETING OF CLACKMANNANSHIRE COUNCIL
5 MARCH 2020**

The minutes of the special meeting of the Clackmannanshire Council held on 5 March 2020 were submitted for approval.

Decision

The minutes of the meeting of the Clackmannanshire Council held on 5 March 2020 were agreed as a correct record.

**CC.307 MINUTES OF SPECIAL MEETING OF CLACKMANNANSHIRE COUNCIL
23 MARCH 2020**

The minutes of the special meeting of the Clackmannanshire Council held on 23 March 2020 were submitted for approval.

Decision

The minutes of the special meeting of the Clackmannanshire Council held on 23 March 2020 were agreed as a correct record.

**CC.308 COMMITTEE MEETINGS CONVENED SINCE THE PREVIOUS COUNCIL
MEETING ON 19 DECEMBER 2019**

The Council agreed to note the Committee meetings that had taken place since the last ordinary meeting on 5 March 2020.

- (i) Partnership & Performance Committee on 12 March 2020
- (ii) Emergency Decision Making Forum on 27 March, 3 April, 10 April, 20 April, 11 May, 26 May 2020
- (iii) Licensing Board on 11 June & 18 June 2020
- (iv) Education Appeal Committee on 16 June 2020

CC.309 COUNCIL GOVERNANCE

The report, submitted by the Senior Manager, Legal and Governance, proposed changes to Standing Orders, set out a revised timetable for meetings and updated Council on the meetings of the Emergency Decision Making Forum (EDMF).

Motion

That Council agrees the recommendations as set out in the report.

Moved by Councillor Ellen Forson. Seconded by Councillor Helen Lewis.

Decision

Having agreed to suspend the provision in Standing Orders (paragraph 20.7) which required notice of changes to Standing Orders to be given at a preceding meeting, the Council agreed:

1. To approve the revised Standing Orders set out at Appendix 1 of the report;
2. The revised Council timetable set out at Appendix 2 of the report; and
3. To continue the EDMF over recess to respond to any decisions which need to be taken in response to the Coronavirus pandemic

Action

Senior Manager, Legal and Governance

CC.310 MEMBER APPOINTMENTS

The report, submitted by the Senior Manager, Legal and Governance, sought Council approval for some changes to the spokesperson roles held by the Administration and some changes to committee membership.

Motion

That Council agrees the recommendations as set out in the report.

Moved by Councillor Ellen Forson. Seconded by Councillor Graham Lindsay.

Decision

The Council agreed to:

1. The appointment of Councillor Craig Holden as the spokesperson for Housing and the Environment and convenor of the Place Committee;
2. That Councillor Jane McTaggart is no longer a member of the People Committee;
3. That Councillor Les Sharp is no longer a member of the Place Committee;
4. That Councillor Jane McTaggart is appointed as a member of the Place Committee;
5. The appointment of Councillor McTaggart as vice convenor of the Place Committee, replacing Councillor Donald Balsillie as vice convenor;
6. That Councillor Les Sharp is appointed as a member of the People Committee;
7. The appointment of Councillor Les Sharp as vice convenor of the People Committee, replacing Councillor Jane McTaggart as the vice convenor; and
8. The appointment of Councillor Donald Balsillie as vice convenor of the Partnership and Performance Committee, replacing Councillor Les Sharp as vice convenor

Action

Senior Manager, Legal and Governance

CC.311 RESPOND, RECOVER AND RENEW

The report, submitted by the Chief Executive, proposed a strategic outline to facilitate the Council's ongoing Covid-19 pandemic response and necessary recovery activity, whilst renewing the Council's agreed Be the Future Plan. The paper set out a range of principles which underpin the approach with the aim of maximising and streamlining activity to ensure resources are clearly focussed on agreed priorities.

Motion

That Council agrees the recommendations as set out in the report.

Moved by Councillor Ellen Forson. Seconded by Councillor Les Sharp.

Decision

The Council agreed to:

1. Note the background information set out in section 3;
2. The proposed approach set out in section 4;

3. Reaffirm the Be the Future workstreams of Sustainable Inclusive Growth; Empowering Families and Communities and Health and Wellbeing (paragraph 4.4);
4. Endorse the initial priorities set out in paragraph 4.6 and agrees that this work continues to be developed to support the delivery of elected member engagement through the summer months;
5. Note that in the medium term, proposals will be shared with the Be the Future Board (paragraph 4.6) but that this position is unlikely to be achieved whilst the national emergency response remains in force due to the immediacy of the mobilisation required (paragraph 4.9);
6. The continued development of response, recovery and renewal activity during recess, through the development and delivery of virtual workshop sessions for all elected members. These workshops aim to review and document renewed (Be the Future) priorities, informed by recent experience and learning in responding to the COVID-19 emergency (paragraphs 4.9 and 4.10);
7. Note that it is likely that the EDMF will require to be convened during the summer recess, given the ongoing development of recovery action (paragraph 4.11);
8. Note the recent decision of EDMF which reflects the initial steps taken to review and increase capacity to support change (paragraph 4.13);
9. Note the initial range of workforce issues under consideration, including leadership development (paragraphs 4.12 to 4.17); and
10. Note the significant financial risks summarised in Section 5 and the potential need for Council to agree a funding strategy and /or potential review of the Council's current year budget (paragraph 5.13).

Action

Chief Executive

CC.312 CITY REGION DEAL UPDATE

The report, submitted by the Strategic Director (Place), provided Members with an update on progress of the City Region Deal, together with additional information on wider economic development related activity that is taking place within Clackmannanshire Council and across the Forth Valley region.

Motion

That Council agrees the recommendations as set out in the report.

Moved by Councillor Ellen Forson. Seconded by Councillor Craig Holden.

Decision

The Council agreed to:

1. Note that the City Region Deal was signed on 26 February 2020;
2. Note the general update on City Region Deal progress;

3. Note that SCREAB and REF are part of the formal CRD governance framework as submitted to Scottish and UK Government at full deal sign off and that the Joint Committee reviewed and approved the Terms of Reference for SCREAB on 9 June 2020 and delegated authority to the Senior Manager Legal and Governance, in consultation with the Chair and Vice Chairs of the Joint Committee to finalise the membership of REF;
4. Approve the changes to the terms of reference of the SCREAB as set out in Appendix 1;
5. Approve the changes to the name and terms of reference of the Stirling and Clackmannanshire Joint Commission (to be know as the Regional Enterprise Forum) as set out in Appendix 1;
6. Agrees to delegate authority to the Joint Committee to review and propose changes to the terms of references of groups which form part of the formal Governance Framework, including SCREAB and REF;
7. Note and endorses the wider regional economic development activity, and in particular the work on developing a Strategic Transportation Strategy and Spatial Strategy; and
8. Notes and endorses the work and next steps on Wellbeing Economy and Community Wealth Building and welcomes the Scottish Government's interest in Clackmannanshire.

Action

Strategic Director (Place)

CC.313 REVIEW OF THE CLACKMANNANSHIRE AND STIRLING INTEGRATION SCHEME

The report, submitted by the Senior Manager, Legal and Governance, advised Council on the statutory duty to review the Integration Scheme for the Clackmannanshire & Stirling Healthcare Partnership and provided an update on progress.

Motion

That Council agrees the recommendations as set out in the report.

Moved by Councillor Les Sharp. Seconded by Councillor Ellen Forson.

Decision

The Council agreed to:

1. Note the requirement to review the Integration Scheme (paragraph 3.6);
2. Note that an initial review of the Integration Scheme has been undertaken, (paragraphs 3.9 – 3.12);
3. Note that the existing Integration Scheme will remain in place until the review is completed; and
4. Note the actions being taken forward in June, if the emergency response to COVID-19 pandemic has reduced. (paragraphs 3.13 – 3.15).

CC.313 REGIONAL TRANSPORT TRANSITION PLAN

The report, submitted by the Strategic Director (Place), advised members on correspondence from the Cabinet Secretary for Transport, Infrastructure and Connectivity outlining plans for engagement with local authorities in the Edinburgh and Glasgow City Regions. The letter made clear the urgency and the scale of the public transport challenge which requires immediate joined up working to manage the operational interactions between the respective networks.

The Edinburgh and South East of Scotland Transport Appraisal Board which includes representatives of Transport Scotland and SEStran met in order to map the way forward. It was agreed to establish the South East of Scotland Transport Transition Plan Group and to invite both Clackmannanshire and Falkirk to attend given their role in SEStran. Representatives from Clackmannanshire and Falkirk joined the group on 10th June 2020.

Given the urgency of the transport challenge, the group will meet weekly in order to work together with Transport Scotland and SEStran to develop operational plans in response to the Covid-19 recovery.

Motion

That Council agrees the recommendations as set out in the report.

Moved by Councillor Craig Holden. Seconded by Councillor Jane McTaggart.

Decision

The Council agreed to note that:

1. An operational South East of Scotland Transport Transition Group has been established in response to the letter issued by the Cabinet Secretary for Transport, Infrastructure and Connectivity as set out in Appendix 1; and
2. The terms of reference for the Group have been drafted as set out in Appendix 2.

The Council resolved in terms of Section 50(a) of the Local Government (Scotland) Act, 1973, that the press and public be excluded from the meeting during consideration of the following item of business.

CC.314 EXEMPT MINUTES OF SPECIAL MEETING OF CLACKMANNANSHIRE COUNCIL 17 MARCH 2020

The exempt minutes of the special meeting of the Clackmannanshire Council held on 17 March 2020 were submitted for approval.

Decision

The exempt minutes of the special meeting of the Clackmannanshire Council held on 17 March 2020 were agreed as a correct record and signed by the Provost.

Ends: 10:50 am